



RISK BULLETIN

Hand & Power Tools Checklist

DATE ___/___/___ NAME _____

SIGNATURE _____

	YES	NO	ACTION	ASSIGNED
Are handles kept tight on boxes?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___

Are wooden handles free of splinters and cracks?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___

Are wedges and chisels sharp (no burrs) and free of mushroomed heads?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___

Are wrenches that have been sprung discarded?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___

Are frames of electrical tools properly grounded if not double insulated?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___

Are electrical tools provided with wiring and parts that are properly insulated?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___

2 | HAND & POWER TOOLS CHECKLIST

	YES	NO	ACTION	ASSIGNED
Are safety glasses, face shields or other PPE worn while using hand tools that may produce flying materials or be subject to breakage?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___
Are power tools used with the correct shield, guard or attachment recommended by the manufacturer?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___
Are portable circular saws equipped with guards above and below the base show?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___
Are all cord-connected electrical tools and equipment effectively grounded or of the approved double insulated type? Are portable fans provided with full guards or screens having opening of ½ inch or less?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___
Is hoisting equipment available and used for lifting heavy objects, and are hoist ratings and characteristics appropriate for the task?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___
Are ground-fault circuit interrupters provided on all temporary electrical 15 and 20 ampere circuits used during periods of construction?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___
Are pneumatic and hydraulic hoses on power tools checked regularly for deterioration or damage?	<input type="checkbox"/>	<input type="checkbox"/>	_____	___

The information contained herein is intended for informational purposes only and does not constitute legal advice. For legal advice, seek the services of a competent attorney. Any descriptions of insurance provisions are general overviews only.

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